

Job Title: Management Trainee – Digital Marketing

Company Overview:

AOSC Technologies is an Australian IT company with its global headquarters in Adelaide, Australia, and its Indian headquarters in Amritsar, supported by branch offices in Hyderabad and Delhi. AOSC is committed to empowering businesses worldwide through advanced cloud solutions, custom software development, digital marketing, and BPO services. As part of our expansion, we are conducting a campus placement drive to onboard enthusiastic fresh graduates who aspire to build a career in digital marketing. Learn more at:

<https://aoscindia.com/>

Role Objective:

The position of Management Trainee – Digital Marketing is designed for passionate and energetic fresh graduates who are eager to explore the world of digital marketing. The objective of this role is to train, upskill, and groom future digital marketers who will support and contribute to the development and execution of strategic online marketing initiatives for AOSC's global operations.

Key Responsibilities:

- Assist in planning and executing digital marketing campaigns across SEO, SEM, social media, email marketing and paid advertising platforms.
- Support the creation and optimisation of content for social media, websites and marketing materials.
- Analyse digital campaign performance, prepare reports and suggest improvements using analytical insights.
- Manage social media scheduling, posting and audience engagement to strengthen brand presence.
- Conduct market and competitor research to identify trends, opportunities and performance benchmarks.
- Work closely with cross-functional teams including design, content, and business development to ensure campaign alignment.
- Maintain accuracy and consistency across digital platforms in branding, messaging and communication.

Required Skills and Qualifications:

- Final year of graduation or recently graduated (any discipline is acceptable).
- Presentable personality with strong communication abilities (spoken and written).
- Analytical mindset with the ability to interpret data and identify insights.
- Sincere, disciplined, committed to learning and capable of handling multiple tasks.
- Basic knowledge of computers and willingness to learn industry-standard digital tools.

Preferred Skills:

- Internship or academic project exposure in digital marketing.
- Basic understanding of SEO, Google Analytics, Meta Ads, or digital-marketing tools.
- Creative skills in content writing, graphic design or video editing would be advantageous.

Educational Qualification:

- Any graduation stream is acceptable. Candidates must be in the final year or recently graduated.

Location:

- Amritsar (Indian Headquarters) - Level 4, Twin Tower Building B block, Ranjit Avenue, Amritsar

Compensation:

- After successful completion of the training period, compensation starts from **₹3 LPA**.
- Details regarding stipend during training will be provided during the selection process.

Career Growth Opportunity:

This program enables trainees to build a strong foundation in digital marketing through hands-on experience and structured learning. Successful trainees will have clear growth paths and may progress to roles such as Digital Marketing Executive, Digital Marketing Specialist, or Campaign Manager. Being a part of a global organisation also opens opportunities to work on international projects, collaborate with diverse teams, and build a rewarding career in a fast-growing industry.

Job Title: Management Trainee – Data Analysis**Company Overview:**

AOSC Technologies is an Australian IT company with global headquarters in Adelaide, Australia, and Indian headquarters in Amritsar, supported by branch offices in Hyderabad and Delhi. AOSC specialises in providing advanced cloud solutions, customised software development, digital marketing, BPO, and data-driven services to clients across multiple domains. With a strong international footprint and a rapidly expanding team, AOSC is committed to nurturing young talent through structured training and career development opportunities.

Learn more at: <https://aoscindia.com/>

Role Objective:

The role of Management Trainee – Data Analysis is designed for enthusiastic fresh graduates who have a passion for working with data, problem-solving, and deriving meaningful insights. The objective of this role is to provide structured training in data analytics, preparing candidates to support business decisions through data interpretation, reporting, and performance measurement.

Key Responsibilities:

- Collect, organise and analyse data from various business sources to support ongoing projects.
- Assist in preparing dashboards, reports, and visualisations that highlight key trends, insights and performance metrics.
- Conduct data audits to ensure accuracy, consistency and reliability of information used in decision-making.
- Collaborate with different internal departments such as operations, marketing, and tech teams to understand data requirements and provide analytical support.
- Support the automation of recurring data tasks and optimisation of workflows.
- Perform basic statistical analysis to identify patterns, correlations and areas for business improvement.
- Maintain documentation of processes, data definitions and reporting structures to ensure clarity and continuity.

Required Skills and Qualifications:

- Final year of graduation or recently graduated (any discipline is acceptable).
- Strong analytical thinking with an interest in data, numbers and problem-solving.
- Good communication skills with the ability to explain findings in a clear, structured manner.
- Presentable, sincere, and disciplined approach to learning and work.
- Basic to intermediate knowledge of MS Excel, Google Sheets or similar data tools.
- Ability to work independently and collaboratively in a fast-paced environment.

Preferred Skills:

- Exposure to data analysis tools such as Excel (advanced functions), Power BI, Google Data Studio, SQL basics or Python (optional).
- Awareness of data visualisation principles and dashboard creation.

- Experience from academic projects or internships involving data handling or reporting.

Educational Qualification:

- Graduates from any discipline or students in their final year of graduation are eligible.

Location:

- Amritsar (Indian Headquarters)

Compensation:

- After successful completion of the training period, compensation starts from **₹3 LPA**.
- Stipend details during the training period will be shared during the placement process.

Career Growth Opportunity:

As a Management Trainee – Data Analysis, you will gain hands-on experience in interpreting business data, preparing performance reports and contributing to insights that drive decision-making. Based on performance, you will have opportunities to grow into roles such as Data Analyst, Business Analyst, Reporting Specialist, or Process Improvement Analyst. With AOSC's global presence, exceptional performers may also work on international projects or cross-functional initiatives, paving the way for a strong and rewarding career in analytics and business intelligence.

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Location:

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Job Title: Management Trainee – Admin Support

Company Overview:

AOSC Technologies is an Australian IT company with its global headquarters in Adelaide, Australia, and Indian headquarters in Amritsar, with branch offices located in Hyderabad and Delhi. AOSC delivers world-class IT solutions across cloud services, software development, BPO, digital marketing, data processing and technology-driven business operations. As a fast-growing global organisation, AOSC is committed to developing young talent through structured roles that offer real-world learning, career mobility and leadership potential.

Learn more at: <https://aoscindia.com/>

Role Objective:

The role of Management Trainee – Admin Support is designed for highly organised, presentable and motivated fresh graduates who want to build a strong foundation in office administration and operations. This role aims to groom trainees to handle essential administrative processes, support internal departments, streamline coordination, and ensure smooth office functioning.

Key Responsibilities:

- Assist in day-to-day administrative tasks including documentation, scheduling, coordination, and records management.
- Support HR and Operations teams with onboarding, documentation tracking, attendance monitoring and policy communication.
- Manage internal communication by coordinating with different departments for information flow, task follow-up, and process updates.
- Maintain files, databases and administrative logs to ensure accuracy and compliance with organisational standards.
- Assist in organising meetings, preparing agendas, maintaining minutes, and ensuring timely follow-ups.
- Provide support in vendor coordination, office supplies management, travel arrangements and logistic requirements.
- Handle front office support when needed, ensuring professional interaction with visitors, clients and internal stakeholders.
- Contribute to workflow improvements by identifying process gaps and suggesting solutions.

Required Skills and Qualifications:

- Final year of graduation or recently graduated in any stream (any discipline is acceptable).
- Presentable personality with strong communication and interpersonal skills.
- Good organisational abilities with attention to detail and a sincere, disciplined work ethic.
- Analytical thinking mindset and ability to handle multiple tasks with efficiency.
- Basic computer proficiency (MS Office, Google Workspace, email handling, digital documentation).
- Ability to maintain confidentiality, professionalism and reliability in administrative duties.

Preferred Skills:

- Internship or project exposure in administration, HR support, operations or coordination roles.
- Familiarity with office management systems and basic documentation procedures.
- Good problem-solving skills and willingness to take initiative.

Educational Qualification:

- Graduation in any discipline or currently in the final year and eligible to join full-time after completing exams.

Location:

- Amritsar (Indian Headquarters) - Level 4, Twin Tower Building B block, Ranjit Avenue, Amritsar

Compensation:

- After successful completion of the training period, compensation starts from **₹3 LPA**.
- Details regarding the training stipend will be shared during the selection process.

Career Growth Opportunity:

This role offers a strong administrative foundation for fresh graduates aiming to build a career in office management, HR coordination, operations or corporate support functions. As a Management Trainee – Admin Support, you will receive mentorship, structured learning and cross-functional exposure. With consistent performance, you can grow into positions such as Admin Executive, Operations Coordinator, HR Assistant, Office Manager or Executive Assistant. AOSC's global network also offers opportunities for broader project involvement and long-term career development.

Job Title: Management Trainee – Web/Software Developer

Company Overview:

AOSC Technologies is an Australian IT company with global headquarters in Adelaide, Australia, and Indian headquarters based in Amritsar, supported by branch offices in Hyderabad and Delhi. AOSC specialises in delivering advanced cloud solutions, customised software development, digital transformation services, BPO, and data-driven business operations. As an internationally expanding organisation, AOSC is committed to nurturing young technical talent and providing structured career pathways into advanced development roles.

Learn more at: <https://aoscindia.com/>

Role Objective:

The Management Trainee – Web/Software Developer role is designed for passionate, curious, and ambitious fresh graduates who want to launch their career in software development. The objective of this role is to train, mentor, and empower trainees to design, build, test, and maintain scalable web and software solutions aligned with AOSC's global business objectives.

Key Responsibilities:

- Assist in developing, testing and deploying web applications, software modules and internal tools.
- Collaborate with senior developers to understand requirements, technical architecture and coding standards.
- Write clean, efficient and well-documented code under mentorship.
- Participate in debugging, troubleshooting and resolving software issues across different environments.
- Support the creation and maintenance of project documentation, technical specifications and version control records.
- Work with cross-functional teams—including design, QA, data analysis, and product teams—to ensure smooth project execution.
- Learn and implement best practices in software development, security, performance optimisation and code review.
- Stay updated with emerging technologies, frameworks and industry trends to contribute new ideas.

Required Skills and Qualifications:

- Final year of graduation or recently graduated (any discipline is acceptable, tech streams preferred but not mandatory).
- Presentable with strong communication and collaboration skills.
- Logical and analytical mindset with a passion for problem-solving.
- Basic understanding of programming languages such as JavaScript, Python, Java, C#, PHP or similar.
- Familiarity with HTML, CSS, and basic web development concepts.
- Sincere, disciplined, and eager to learn new tools, technologies and frameworks.
- Ability to follow structured workflows and contribute within a team environment.

Preferred Skills:

- Academic projects or internships involving coding, web development or software applications.
- Exposure to frontend frameworks (React, Angular, Vue) or backend frameworks (Node.js, Django, Laravel, .NET).
- Understanding of databases such as MySQL, PostgreSQL or MongoDB.
- Familiarity with Git, version control systems, and basic debugging techniques.
- Awareness of REST APIs, software development lifecycle (SDLC) and Agile methodologies.

Educational Qualification:

- Any graduation stream acceptable; candidates must be in the final year or recently graduated. Technical degrees (B.Tech/BCA/B.Sc IT/MCA) are an added advantage but not mandatory.

Location:

- Amritsar (Indian Headquarters) **Level 4, Twin Tower Building B block, Ranjit Avenue, Amritsar**

Compensation:

- After successful completion of the training period, compensation starts from **₹3 LPA**.
- Stipend details during the training period will be provided during the campus drive.

Career Growth Opportunity:

As a Management Trainee – Web/Software Developer, you will undergo hands-on learning and work on real projects from day one. Successful trainees can progress into roles such as Web Developer, Software Developer, Full-Stack Developer, Backend Engineer, or UI/UX-integrated Developer. With AOSC's global presence and evolving technology landscape, high-performing individuals may gain exposure to international projects, cross-department collaborations, and long-term technical leadership pathways. This role sets the foundation for a rewarding career in software engineering and digital innovation.

Job Title: Management Trainee – Graphic Designer

Company Overview:

AOSC Technologies is an Australian IT company with its global headquarters located in Adelaide, Australia, and Indian headquarters in Amritsar. With additional offices in Hyderabad and Delhi, AOSC provides a diverse range of IT services including cloud solutions, software development, BPO operations, digital marketing, data analytics and creative design solutions. As a rapidly expanding global organisation, AOSC places strong emphasis on nurturing young creative talent and empowering them with opportunities to grow, innovate and contribute to impactful visual communication.

Learn more at: <https://aoscindia.com/>

Role Objective:

The Management Trainee – Graphic Designer role is crafted for imaginative, detail-oriented and passionate fresh graduates aspiring to build a creative career in graphic design. The objective of this role is to train and develop young designers to conceptualise, design and execute visually appealing creatives for digital and print media, supporting marketing, branding, and communication initiatives across the organisation.

Key Responsibilities:

- Assist in designing marketing materials including banners, social media creatives, website graphics, brochures and presentations.
- Support brand identity development by creating visually consistent layouts, icons and branding elements.
- Collaborate with the digital marketing, content and development teams to deliver cohesive design solutions.
- Work on visual content creation for campaigns, product pages, emailers, advertisements and internal communication materials.
- Participate in brainstorming sessions and contribute creative ideas to branding and user experience initiatives.
- Ensure all design output follows brand guidelines, quality standards, and project specifications.
- Assist with editing photos, enhancing visuals and preparing artwork for digital or print deployment.
- Manage design files, maintain project documentation and ensure timely project delivery.

Required Skills and Qualifications:

- Final year of graduation or recently graduated (any discipline is acceptable).
- Presentable personality with strong communication abilities and creative thinking.
- Basic knowledge of design tools such as Adobe Photoshop, Illustrator, Canva, CorelDRAW or similar.
- Good visual sense, attention to detail and ability to convert concepts into design outputs.
- Analytical mindset with the ability to understand brand requirements and align visuals accordingly.
- Sincere, disciplined, and eager to learn new design styles, tools and creative techniques.

Preferred Skills:

- Internship or academic project experience in graphic design or creative work.
- Basic understanding of UI/UX design principles, layouts, typography and colour theory.
- Familiarity with video editing tools such as Adobe Premiere Pro or After Effects (optional).
- Portfolio of previous design work (academic or personal projects) is a strong advantage.

Educational Qualification:

- Candidates must be in the last year of graduation or recently graduated; any graduation stream is acceptable.

Location:

- Amritsar (Indian Headquarters) - Level 4, Twin Tower Building B block, Ranjit Avenue, Amritsar

Compensation:

- After successful completion of the training period, compensation starts from **₹3 LPA**.
- Stipend details for the training period will be shared during the recruitment process.

Career Growth Opportunity:

As a Management Trainee – Graphic Designer, you will gain exposure to diverse design projects and global brand standards. On successful completion of the trainee phase, you may progress into positions such as Graphic Designer, Creative Designer, Visual Content Specialist, UI/UX Designer or Brand Designer. Exceptional performers may also get the chance to work on international campaigns, collaborate with cross-functional teams, and grow into senior creative roles. This role lays the foundation for a strong creative career in a globally expanding IT organisation.